

**CITY OF DRUID HILLS
COMMISSIONER MEETING MINUTES
For
MONDAY, APRIL 11, 2016**

A. The monthly meeting of City Commissioners was called to order by Mayor Ben Franklin at 7:00 PM in the Family Life Center of Broadway Baptist Church, 4000 Brownsboro Road.

B. **Present:** All Commissioners and staff were present.

Guests: None

C. Minutes for the meeting held March 14, 2016 were reviewed. No corrections were requested.

Motion to accept the Commission meeting minutes as read.

Motion made by: Kirkwood

Seconded: Westfall

D. Treasurer's Report:

See attached spreadsheets for detailed account balances.

1. Monthly financial reports:

The City has a total of \$ 210,072.61 in available funds---
\$ 207,512.90 in the General Fund and \$ 2,559.71 in the Road Fund.

Mr. Kirchgessner gave details of the month's expenditures and deposits. He advised that April will begin the 4th quarter of FY 2015/2016. All invoices for the year must be in before the end of June, 2016.

Insurance tax revenue should be ~ \$ 6,000.00 in the 4th quarter.

2. Status of 2015 property tax bills.

Mr. Kirchgessner advised that only one resident had not paid in full. They are making monthly payments and will have their bill paid in full by year end.

Total property tax revenue for the FY will be ~ \$ 500.00 under budget. Changes in assessments and more homestead exemptions contribute to the projected deficit.

3. Summary of 2016 Edition of Wage & Salary survey of KY cities.

Mr. Kirchgessner included salary data for Mayors, Commissioners, and all staff positions in pages 5-8 of his report (see attached). The Commissioners have already approved salary increases for all three City staff positions.

4. Continue working on the FY 2016/2017 City Budget.

Mr. Kirchgessner again reviewed his proposed FY 2016/2017 budget with Mayor Franklin and the Commissioners. He has yet to get the 2016 property assessment data from the PVA. This info is needed to set the property tax rate for the year.

The insurance expense will increase because Commissioner Barbour will be bonded. He has agreed to act as Mayor pro temp in Mayor Franklin's absence. As such, he will have signature authority for checks exceeding \$ 1,000.00.

Motion to accept the Treasurer's Report as given:

Motion made by: Davidson Seconded: Barbour

E. City Attorney Report: Items which require a legal opinion.

City Clerk Westfall sent Mr. Jobson an email she received from MSW Consultants requesting a copy of the City's sanitation contract with Waste Management. Mr. Jobson's research into this inquiry indicates that this company has a contract with the Louisville Waste Management District. Mayor Franklin wants to confirm that this contract is actually in place before we respond to this request. He will talk to Metro Councilwoman Leet's office to see if they know anything about it. Commissioner Barbour will also contact WMI to see if they have any information about this consultant.

F. OLD BUSINESS:

1. Kentucky Transportation Cabinet plans for the Chenoweth Lane corridor--- any further announcements?

City Clerk Westfall and Mayor Franklin confirmed that they have not received any further information about proposed changes to Chenoweth Lane.

2. Community Yard Sale set for Saturday, May 14, 2016.

City Clerk Westfall sent a notice out to residents via email and Mr. Kirchgessner delivered notices to the residents.

3. Status of blighted property (Miller, 4000 Elfin Ave.). Trash & boat removed from rear yard?

Mayor Franklin originally contacted Metro IPL about this property in January, 2015. He has been unable to get it cleaned up since then. He will contact Metro Councilwoman Leet's office for assistance in this matter.

4. Do other cities pay to plant trees in resident's rear yards?

City Clerk Westfall proposed that Druid Hills begin a new phase of our tree-planting program which would encourage residents to plant trees in areas other than the street right-of-ways. There are few spots left in which to plant new trees along City streets. She proposes that Druid Hills adopt a program similar to the one currently used by the City of Windy Hills.

Residents would purchase approved species of trees from an approved nursery who would plant the tree. The resident would present a paid invoice for the planted tree to the City. They would then be reimbursed \$ 100.00 for the tree.

Discussion followed with City Attorney Jobson advising that Road Fund monies could not be used for trees not planted in the right-of-way. Money could be allocated from the Tree Maintenance line item in the General Fund budget. Commissioner Kirkwood supported the

suggestion saying that this would promote Druid Hills' "brand" as a tree city. The Commissioners voted and the proposal passed with three "aye" votes and two "nay" votes. We will allocate \$ 500.00 for this new program in the FY 2016/2017 budget. City Clerk Westfall will draft a revision the City Ordinance No. 9 (the tree ordinance) for the Commissioners approval for the next meeting.

H. NEW BUSINESS:

1. Tree removal approvals.

There were no requests this month. Commissioner Davidson reported that there were two stumps in the City that have not been removed. They are located at the following addresses:

* Dale Senior--- 4001 Olympic Ave. tree was removed by LG&E

*Caroline Westfall--- 401 Chenoweth Ln. waiting for flowers to finish blooming before stump is ground out.

2. Request for Plan approvals:

Mayor Franklin had no requests this month.

3. Community events:

Mayor Franklin will attend Metro District 7 Councilwoman Leet's annual District meeting Monday, 4/18/16 @ the Portland Christian School.

5. Other items discussed:

- A. No building permit is required for any out building under 200 square feet (10x20). Must be more than 2' from the property line and have a two hour fire resistance rating.
- B. Still having problems with Bill LeMaster's dogs. Another resident has made a complaint.
- C. The stop bar has been re-painted at the intersection of Chippewa and Brownsboro Road.
- D. Six City street lights were out for eighteen (18) days during the last month. Commissioner Kirkwood is working with LG&E to get a credit for the time they were out.
- E. Mayor Franklin reported on the status of the Metro bid for Google-type high speed internet installation.

- I. Next Meeting:** Monday, May 9, 2016 at Broadway Baptist Church,
4000 Brownsboro Road.

Meeting adjourned at 8:10 PM.