

**CITY OF DRUID HILLS
COMMISSIONER MEETING MINUTES
for
MONDAY, JANUARY 12, 2015**

A. The monthly meeting of City Commissioners was called to order by Mayor Ben Franklin at 7:04 PM in the Family Life Center of Broadway Baptist Church, 4000 Brownsboro Road.

B. Present: All were present.

Guests: None

C. Minutes for the meeting held December 8, 2014 were reviewed. No corrections were requested.

Motion to accept the Commission meeting minutes as read.

Motion made by: Kirkwood Seconded: Westfall

D. Treasurer's Report:

See attached spreadsheets for detailed account balances.

1. Monthly financial reports:

The City has a total of \$ 247,562.71 in available funds---
\$ 241,912.78 in the General Fund and \$ 5,649.93 in the
Road Fund.

2. Status of 2014 property tax bills.

Mr. Kirchgessner advised that there are still eight outstanding 2014 property tax bills. He distributed copies of letters that he will send out to the delinquent residents this week.

3. Review local Government Premium Tax Deadline.

Druid Hills currently charges a 5% insurance tax on most types of insurance policies within the City. Mr. Kirchgessner advised that the City could change this rate by passing an ordinance with the new rate by 3/23/15. The Commissioners and Mayor discussed this option and decided not to change the tax rate at this time.

4. Update on annual audit schedule.

Mr. Kirchgessner met with the auditor last week and reviewed a draft of the audit. The final audit will be ready for the February meeting.

5. Preliminary FY 2015/2016 budget.

Mr. Kirchgessner will soon begin working on next fiscal year's budget. He asked the Commissioners for their input by the next meeting.

Motion to accept the Treasurer's Report as given.

Motion made by: Barbour Seconded: Davidson

- E. City Attorney Report:** Items which require a legal opinion.
Mr. Jobson had no report.

F. OLD BUSINESS:

1. Status of change in City web-site administrator.

Commissioner Kirkwood confirmed that the City had obtained its domain name from Stephen Landham. He then presented a proposal from Conway/Harcourt to redesign and maintain the City's web-site. Cost for years 1-5 will be \$950.00 per year. Thereafter the cost will be \$720.00 per year (\$60.00 per month). Mr. Kirkwood felt that he could negotiate the fee down to the current \$700.00 per year that the City currently has in its budget. He will report at next month's meeting.

2. Status of complaint about parking in front yard @ 405 Chenoweth Lane.

Mayor Ben Franklin has yet to contact this resident.

3. Second Reading of City Ordinance No. 3-2014, establishing the regular monthly meetings of the City of Druid Hills Commission.

Mayor Franklin read the ordinance. Motion to accept the ordinance had been made by Commissioner Kirkwood after the first reading at the December 8, 2014 Commission meeting. The motion was passed unanimously.

H. NEW BUSINESS:

1. Tree removal approvals.

The following permit was approved this month:

- * John Meek--- 4021 Napanee Road

City Clerk Westfall spoke with Bryan Slade of Ecotech about the free tree they offered all Cities in Jefferson County. Druid Hills did not have a spot for a Maple tree at this time. He said that Druid Hills could possibly have two trees next fall instead.

2. Request for Plan approvals:

Mayor Franklin advised that he still had two outstanding requests:

- * 3903 Olympic Avenue
- * 3904 Olympic Avenue

He has yet to receive the required documents from these residents.

3. Community events:

Mayor Franklin advised that he had attended the Jefferson County/Metro Louisville swearing-in ceremonies for newly elected officials.

4. Street light @ 3925 Elfin Avenue been repaired?

Mayor Franklin advised that this light has been repaired.

5. Approval of snow removal contract with Lawn Pro.

Commissioner Westfall presented the new snow removal contract. Rate for 2015 will be \$150.00 per plowing; \$200.00 per salting. The Commissioners approved the contract and Mayor Franklin signed it.

6. Commissioners assigned areas of responsibility.

Mayor Franklin assigned the following responsibilities to the Commissioners:

Commissioner Barbour--- sanitation

Commissioner Davidson--- welcoming new residents

Commissioner Kirkwood--- LG&E and City web-site

Commissioner Westfall--- snow removal and tree removals

City Clerk Westfall will contact Nick Langford to see if he has any of the new resident information packets left for Ms. Davidson.

I. Next Meeting: Monday, February 9, 2015 at Broadway Baptist Church, 4000 Brownsboro Road.

Meeting adjourned at 7:40 PM.