

**CITY OF DRUID HILLS
COMMISSIONER MEETING MINUTES
For
MONDAY, FEBRUARY 8, 2016**

A. The monthly meeting of City Commissioners was called to order by Mayor Ben Franklin at 7:00 PM in the Family Life Center of Broadway Baptist Church, 4000 Brownsboro Road.

B. **Present:** All Commissioners were present.

Guests: Major Dave Dugan, St. Matthews Fire Department

C. Minutes for the meeting held January 11, 2016 were reviewed. No corrections were requested.

Motion to accept the Commission meeting minutes as read.

Motion made by: Westfall

Seconded: Barbour

D. **Treasurer's Report:**

See attached spreadsheets for detailed account balances.

1. Monthly financial reports:

The City has a total of \$ 215,060.68 in available funds---
\$212,787.28 in the General Fund and \$ 2,273.40 in the Road Fund.

Mr. Kirchgessner gave details of the month's expenditures and deposits. He will ask the State if snow removal bills can be paid for out of the road fund.

2. Status of 2015 property tax bills.

Mr. Kirchgessner advised that, as of this date, 173 of the 178 tax bills have been paid. There are 5 bills still outstanding. He has sent letters to the delinquent residents and will call them this week.

3. Insurance Premium Tax. Is "Just Stick-It" program still needed?

Mayor Franklin located the 1999 Druid Hills original insurance tax ordinance on file at the State. Mr. Kirchgessner had requested this document. After discussion, the Commissioners decided that this program was no longer needed.

4. Review of Druid Hills FY 2014/2015 financial audit.
Mr. Kirchgessner reviewed the audit report submitted by Charles J. Veeneman, CPA. He confirmed the auditor's findings that Druid Hills is in compliance with all generally accepted accounting principles.
5. Review preliminary assumptions for the FY 2016/2017 City Budget.
Mr. Kirchgessner reviewed his initial FY 2016/2017 budget. Mayor Franklin recommended increasing the City Staff salaries as follows:
City Clerk: increase to \$3,000.00 per year (+ \$500.00)
City Attorney: increase to \$2,000.00 per year (+ \$750.00)
City Treasurer: increase to \$2,500.00 per year (+\$625.00)
The Commissioners agreed to include these increases in next year's budget. Mr. Kirchgessner will review the proposed budget again at next month's meeting.

Motion to accept the Treasurer's Report as given:

Motion made by: Kirkwood Seconded: Davidson

- E. **City Attorney Report:** Items which require a legal opinion.
Mr. Jobson had no report.

F. **OLD BUISNESS:**

1. **Proposed project to widen Chenoweth Lane.**

City Clerk Westfall distributed a copy of the 1/30/16 article from the Courier-Journal advising that the Kentucky Transportation Cabinet has decided not to pursue widening Chenoweth Lane. The article stated that the strong community opposition to the project was one factor in their decision.

2. Status of blighted property (Miller, 4000 Elfin Ave.). Trash and boat removed from rear yard?

Mayor Franklin talked to the inspector from Metro IPL who will re-visit this property on 2/12/16. Mr. Franklin will follow up with him after he has looked at this property again. Commissioner Davidson reported no progress in cleaning up the rear yard.

3. City of Druid Hills Resolution No. 2-2016, supporting the St. Matthews Fire Protection District's application to provide ambulance service to serve the area.

Mayor Franklin read the resolution. Major Dugan confirmed that there will be no increase in taxes to add this new ambulance service. Funding will come from the City of St. Matthews. Commissioner Davidson made the motion to approve the resolution; Commissioner Kirkwood seconded. The resolution was approved, signed by the Mayor, and presented to Major Dugan.

4. Snow Removal.

The Commissioners discussed the recent service provided by LawnPro, the City's provider of snow removal services. They received some complaints about City streets still having snow & ice after the recent storms when other cities in our area did not. Commissioner Westfall will talk to LawnPro and let them know that they will need to improve to keep the Druid Hills contract. Mayor Franklin would like LawnPro to use "Magic Salt" as their de-icer. Mr. Westfall will get a quote on this product.

H. NEW BUSINESS:

1. Tree removal approvals.

No requests were received this month.

2. Request for Plan approvals:

Mayor Franklin had no requests this month.

3. Community events:

Mayor Franklin asked if the Commissioners would be interested in having the Kentucky League of Cities make a presentation to the City on Strategic Planning. There would be a fee for the class. The Commissioners were not interested at this time.

City Treasurer Kirchgessner advised the Commissioners that the Jefferson County League of Cities had recently presented an award to Mayor Franklin for his long service and community activity.

4. Set date for Community Yard Sale.

City Clerk Westfall suggested scheduling this year's Community Yard sale for Saturday, 5/14//16. The Commissioners approved. She will contact Bellewood and Brownsboro Village to see if they would like to have a joint sale again this year with Druid Hills.

I. Next Meeting: Monday, March 14, 2016 at Broadway Baptist Church,
4000 Brownsboro Road.

Meeting adjourned at 8:00 PM.