

**CITY OF DRUID HILLS
COMMISSIONER MEETING MINUTES
for
MONDAY, OCTOBER 14, 2015**

A. The monthly meeting of City Commissioners was called to order by Mayor Ben Franklin at 7:04 PM in the Family Life Center of Broadway Baptist Church, 4000 Brownsboro Road.

B. **Present:** All Commissioners and staff were present.

Guests: None

C. Minutes for the meeting held September 14, 2015 were reviewed. No corrections were requested.

Motion to accept the Commission meeting minutes as read.

Motion made by: Westfall Seconded: Kirkwood

D. Treasurer's Report:

See attached spreadsheets for detailed account balances.

1. Monthly financial reports:

The City has a total of \$ 181,768.10 in available funds---
\$ 180,181.99 in the General Fund and \$ 1,586.11 in the
Road Fund.

There have been no major expenditures this month.

2. Final review of Financial Report for City Annual public meeting in
October.

Mr. Kirchgessner reviewed minor changes to the wording in his
report as requested by Mayor Franklin and the Commissioners.
He deleted the City official compensation.

3. Status of 2015 property tax bills.

Mr. Kirchgessner advised that all 178 tax bills were mailed
10/05/15 to either mortgage companies or residents. Six tax bills
were sent in error to residents instead of their mortgage companies.
He has corrected this error and sent the tax bills to the correct party.

Motion to accept the Treasurer's Report as given:

Motion made by: Westfall Seconded: Barbour

- E. City Attorney Report:** Items which require a legal opinion.
Mr. Jobson met the Garcia's, new residents at 4019 Druid Hills Rd.

F. OLD BUSINESS:

1. Status report on new City web-site.

Commissioner Kirkwood advised that the web-site was up-to-date as of 10/12/15. He requested that the Commissioners visit the site and let him know if any changes are recommended.

2. City street sign refurbishment by Eagle Sign Co.

Commissioner Barbour advised that this project will be completed by Wednesday, 10/14/15. Eagle Sign has not been able to locate a sign removed by Metro Public Works and stored at their yard. Mayor Franklin will see if he can locate it so it can be re-installed on Olympic Ave.

3. Annual Block Party held Sunday, 9/20/15.

Mayor Franklin thanked all of the Commissioners who worked on this event in the absence of the City Clerk. Many residents attended and a good time was had by all!

4. Annual Public Meeting scheduled for Tuesday, 10/20/15.

City Clerk Westfall advised that she has reserved the meeting space at Broadway Baptist for this event. An email notice has been sent out to residents. Mayor Franklin said that Metro Councilwoman Leet would not be able to attend. Her aide, Ms. Erin Hinson, will be our guest speaker.

5. Noise complaint about grass cutting Broadway Baptist Church.

Mr. Kirchgessner said that there have been no new complaints about early morning grass cutting since our last meeting.

H. NEW BUSINESS:

1. Tree removal approvals.

City Clerk Westfall said that two new trees would be planted in the City this fall. they will replace previously removed trees at:

- * Libby Masticola--- 4012 Elfin Ave.
- * John Meek--- 4021 Napanee Rd.

2. Request for Plan approvals:

Mayor Franklin had no requests this month.

3. Community events:

Mayor Franklin advised that the Jefferson County League of Cities would host a preview of pending state legislation on issues affecting cities on 10/15/15 @ 7:00 PM.

4. New yellow striping on Chippewa Road.

Mayor Franklin finally got the Metro Streets Dept. to re-paint the faded yellow lines on Chippewa Road. He feels that this striping helps to control traffic and traffic speed on this heavily used street.

5. Gutter cleaning signs posted on City street signs.

Mayor Franklin saw signs advertising gutter cleaning posted on City stop signs. He contacted the individual who posted the signs and had him remove them.

6. Street lights status.

Commissioner Kirkwood advised that a street light that was out on Napanee Rd. has been replaced. Another light is now out on Olympic. He will report it to LG&E.

7. Blighted property on Elfin Avenue.

Mayor Franklin reported the property at 4000 Elfin Ave. to Metro IPL because the resident has consistently failed to keep the grass mowed, has trash piled up in the rear yard, etc. Inspector Werner checked the property on 8/26/15 and gave the owner a violation notice (report # 4487748). The resident was given thirty days to make improvements. Mr. Werner re-inspected it on 9/26/15 and noted some improvements. He will look at it again on 10/29/15.

I. Next Meeting: Monday, November 9, 2015 at Broadway Baptist Church, 4000 Brownsboro Road.

Meeting adjourned at 8:37 PM.

DRUID HILLS CITY COUNCIL MEETING

TREASURER'S REPORT

NOVEMBER 9, 2015

- **As of October 31, 2015, the City has a total \$186,747.24 in cash assets. This includes \$182,097.00 in the General Fund and \$4,650.24 in the Road Fund. Details of revenues and expenditures through October 31, 2015 are on pages 2 - 4.**
- **The 2015 property tax bills were mailed to residents on Monday, October 05, 2015**

In October, 21 % of the 178 tax bills were paid

(1)

City of Druid Hills, Kentucky		2015 - 2016		2015 - 2016				
Actual 2016 - 2016 as of 10/31/2016		ACTUAL		BUDGET				
REVENUES		15 - 16		15 - 16				
	General Fund	Road Fund	Q1	Q2	Q3	Q4	ACTUAL	BUDGET
X	Property Tax - Residents		\$0.00	\$9,712.40	\$0.00	\$0.00	\$9,712.40	\$45,728.28
X	Insurance Tax		\$6,729.04	\$929.69	\$0.00	\$0.00	\$7,658.73	\$24,500.00
X	Investment Income - General Fund		\$22.97	\$7.35	\$0.00	\$0.00	\$30.32	\$110.00
	Investment Income - Road Fund	X	\$0.06	\$0.13	\$0.00	\$0.00	\$0.19	\$2.00
	Municipal Aid	X	\$1,611.89	\$564.00	\$0.00	\$0.00	\$2,175.89	\$6,000.00
X	Coal & Mineral Sev Tax		\$3.10	\$4.43	\$0.00	\$0.00	\$7.53	\$18.00
X	Cable Franchise Fee		\$512.97	\$170.99	\$0.00	\$0.00	\$683.96	\$2,000.00
X	Miscellaneous- From Fund Reserves		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,016.72
	TOTAL REVENUES		\$ 8,980.03	\$11,388.99	\$0.00	\$0.00	\$20,269.02	\$81,375.00
	EXPENDITURES						15 - 16	15 - 16
X	Elected Officials	General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,775.00
X	Professional Staff Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,625.00
X	Auditor		\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$3,500.00
X	Sanitation		\$7,509.00	\$2,503.00	\$0.00	\$0.00	\$10,012.00	\$30,030.00
X	Utilities		\$1,044.89	\$526.57	\$0.00	\$0.00	\$1,571.46	\$7,210.00
X	Insurance		\$4,765.48	\$0.00	\$0.00	\$0.00	\$4,765.48	\$6,390.00
X	Property Tax Bill - PVA		\$0.00	\$2,227.83	\$0.00	\$0.00	\$2,227.83	\$2,060.00
X	Membership and Dues		\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$745.00
X	Office Supplies and Copying		\$179.70	\$60.56	\$0.00	\$0.00	\$240.26	\$1,795.00
X	Misc Operating Exp. (Block Party, etc)		\$781.60	\$138.00	\$0.00	\$0.00	\$919.60	\$1,990.00
	Garden Club	X	\$100.05	\$0.00	\$0.00	\$0.00	\$100.05	\$725.00
	Snow Removal	X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
	General Maintenance	X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$560.00
	Capital Outlay - Roads	X	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
	Tree Maintenance Program	X	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,325.00
X	Administrative Support		\$45.00	\$0.00	\$0.00	\$0.00	\$45.00	\$1,645.00
X	Maintain City web site		\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	\$1,000.00
X	Miscellaneous- To Fund Reserves		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENDITURES		\$ 17,150.72	\$ 8,955.96	\$ -	\$ -	\$26,106.68	\$81,375.00
	CASH ASSETS GENERAL FUND		\$182,097.00					
	CASH ASSETS ROAD FUND		\$4,650.24					
	TOTAL CASH ASSETS 10/31/2016		\$186,747.24					

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Accounts

Account Detail - as of 11/01/2015 12:05 PM EST

Account #: *2012
 Account Owner: City Of Druid Hills
 Account Nickname: General Fund
 Account Type: Checking
 Date Opened: 05/03/2006
 Interest Rate (ITR): 0.050000%
 Overdraft Limit: \$0.00

Available Balance: \$182,097.00
 Current Balance: \$182,097.00
 Interest Accrued, Not Yet Paid: \$0.50
 Interest Paid This Year: \$86.37
 Interest Paid Last Year: \$166.61

Quick History

Transactions - shows up to the last 250 transactions from 10/01/2015 to 11/01/2015

Date	Ref/ Check	Description/ Memo(Category)	Debit/ Withdrawal	Credit/ Deposit	Balance
10/30/2015		DEPOSIT INTEREST PAID		\$7.35	\$182,097.00
10/30/2015		DEPOSIT 2015 PROPERTY TAX (E)		\$522.84	\$182,089.65
10/27/2015		DEPOSIT INSURANCE PREMIUM TAX		\$485.04	\$181,566.81
10/27/2015		DEPOSIT MUNICIPAL COAL + MINERAL TAX		\$4.43	\$181,081.77
10/26/2015	1735	ON-US CHECK BLOCK PARTY SUPPLIES	\$119.67		\$181,077.34
10/26/2015	1736	ON-US CHECK PRINTED INK	\$60.56		\$181,197.01
10/26/2015		DEPOSIT 2015 PROPERTY TAX (D)		\$957.11	\$181,257.57
10/26/2015		DEPOSIT INSURANCE PREMIUM TAX		\$224.05	\$180,300.46
10/23/2015	1733	ON-US CHECK TAX BILLS PREPARATION	\$2,227.83		\$180,076.41
10/23/2015		DEPOSIT 2015 PROPERTY TAX (C)		\$1,426.57	\$182,304.24
10/22/2015		DEPOSIT KY FINANCE KYPAYMENTS TELECOMMUNICATION TAX		\$170.99	\$180,877.67
10/22/2015		DEPOSIT 2015 PROPERTY TAX (B)		\$2,127.14	\$180,706.68
10/22/2015		DEPOSIT INSURANCE PREMIUM TAX		\$220.60	\$178,579.54
10/16/2015		DEPOSIT 2015 PROPERTY TAX (A)		\$4,706.52	\$178,358.94
10/15/2015	1737	ON-US CHECK TRANSFER TO ROAD FUND	\$2,500.00		\$173,652.42
10/13/2015	1734	ON-US CHECK AUDITOR	\$1,000.00		\$176,152.42
10/06/2015	1731	ON-US CHECK WASTE MANAGEMENT CHECK PYMT CK # 1731	\$2,503.00		\$177,152.42
10/05/2015	1732	ON-US CHECK LG + E	\$526.57		\$179,655.42
10/01/2015	1730	ON-US CHECK BLOCK PARTY SUPPLIES (COOKIES, ETC)	\$57.60		\$180,181.99

(3)

Accounts

Account Detail - as of 11/01/2015 12:05 PM EST

Account #: *1989
Account Owner: City Of Druid Hills
Account Nickname: Road Fund
Account Type: Checking
Date Opened: 05/03/2006
Interest Rate (ITR): 0.050000%
Overdraft Limit: \$0.00

Available Balance: \$4,650.24
Current Balance: \$4,650.24
Interest Accrued, Not Yet Paid: \$0.01
Interest Paid This Year: \$3.50
Interest Paid Last Year: \$15.42

Quick History

Transactions - shows up to the last 250 transactions from 10/01/2015 to 11/01/2015

Date	Ref/ Check	Description/ Memo(Category)	Debit/ Withdrawal	Credit/ Deposit	Balance
10/30/2015		DEPOSIT INTEREST PAID		\$0.13	\$4,650.24
10/15/2015		DEPOSIT		\$2,500.00	\$4,650.11
10/15/2015		DEPOSIT KY FINANCE KYPAYMENTS		\$564.00	\$2,150.11

TRANSFER FROM GENERAL FUND
ROAD FUNDS FROM STATE

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