

**CITY OF DRUID HILLS
COMMISSIONER MEETING MINUTES
For
MONDAY APRIL 9, 2018**

A. The monthly meeting of City Commissioners was called to order by Mayor Ben Franklin at 7:00 PM in the Family Life Center of Broadway Baptist Church, 4000 Brownsboro Road.

B. Present: All less Commissioner Gipe and Ethics Officer Thale were present.

Guests: None

C. Minutes for the meeting held March 12, 2018 were reviewed.
The following correction was requested:

The Meeting was led by Mayor Ben Franklin, not Mayor Pro-Temp Bruce Barbour.

Motion to accept the Commission meeting minutes as read.

Motion made by: Arnold Seconded: Westfall

D. Treasurer's Report:

See attached spreadsheets for detailed account balances.

1. Monthly financial reports:

The City has a total of \$242,576.80 in available funds---

\$237,250.73 in the General Fund and \$5,327.07 in the Road Fund.

Mr. Strebel reviewed revenue and expenses incurred by the City since the last Commissioner meeting.

2. Status report on 2017 property tax bills.

Mr. Strebel reported that there is still one delinquent 2017 tax payment.

He is maintaining contact with this resident.

3. Year-to-date City budget review.

Mr. Strebel provided the Mayor and Commissioners a report on actual expenses/revenues vs. budgeted expenses/revenues through the third quarter. The City revenue is \$6,000. less than projected amounts. He attributes this to the one delinquent tax bill and insurance tax revenue not yet received for the last quarter of the fiscal year. Mr. Strebel anticipates that the City will meet its revenue projection.

City expenses are down \$28,000. No major expenses are planned before the end of the fiscal year.

4. Preliminary FY 2018/2019 budget preparation.

Mr. Strebel reminded the Mayor and Commissioners of the City auditor recommendation that the budget be structured differently--- instead of many line items, prepare the budget with general categories. Each category would include specific line items previously listed in the budget. This will make it easier to appropriate funds from one line item to another within the category without doing a budget amendment. As long as the category stays within budget no Council action is needed.

The budget categories will be:

Utilities--- street light

Sanitation--- garbage pick-up

Roads--- maintenance, snow removal, signs

Public Safety--- additional police patrols?

Administrative--- office supplies, copy charges, insurance

General--- tree trimming, garden club, block party

Mr. Strebel asked the Commissioners to begin thinking about budget items for next fiscal year's budget. He will present his first draft budget at next month's Commissioner meeting.

Motion to accept the Treasurer's Report as given:

Motion made by: Westfall

Seconded: Arnold

E. City Attorney Report:

City Attorney Jobson had no report.

F. OLD BUSINESS:

1. St. Matthews Avenue/Napanee Road sign replacement.

Commissioner Barbour reported that the estimate to replace/repair this sign is \$ 527.13. It will be made by Bottom Sign and Design who purchased Eagle sign Co. Mr. Barbour will install the sign. Mayor Franklin approved the expenditure.

2. Annual City-wide Yard Sale.

City Clerk Westfall reported that this event is scheduled for Saturday, 5/19/18. Brownsboro Village and Bellewood will hold their sales this date also and have agreed to share the advertising expense. It will be advertised on Nextdoor.com and in the print and on-line editions of the Courier- Journal. Residents will get a flyer and email about the sale and told to expect additional traffic in our community that day.

G. NEW BUSINESS:

1. Tree removal approvals.

No requests this month.

2. Request for Plan approvals:

* Pearson--- master bath addition.

3. Community events.

No events this month.

4. Candidates for Louisville Mayor and Metro Council District 7.

Mayor Franklin had received requests from two candidates but neither came to the meeting.

5. Loud pick-up truck on Elfin/Druid Hills late at night.

Commissioner Gipe reported that he had heard this truck several times and asked via email if anyone else had either heard it or received a complaint about it.

Commissioner Westfall has also heard it but no one knew who it might be--- perhaps the newspaper delivery?

6. 2018 Wage and Salary survey from KLC.

City Clerk Westfall distributed the latest survey information. The Mayor and Commissioners reviewed average salaries paid to city officials of similar-sized cities. They voted to increase the City Treasurer's salary to \$ 3,000.00, the Commissioners to \$ 400.00, and the Mayor to \$ 575.00.

7. 2020 Census Survey material received.

City Clerk Westfall advised that she had received the census packet. Response is due 09/2018.

H. Next Meeting: Monday, May 14, 2018 at Broadway Baptist Church, 4000 Brownsboro Road.

Meeting adjourned at 7:37 PM.