

**CITY OF DRUID HILLS
COMMISSIONER MEETING MINUTES
For
MONDAY, DECEMBER 9, 2019**

A. The monthly meeting of City Commissioners was called to order by Mayor Bruce Barbour at 7:00 PM in the Broadway Baptist Family Life Center, 4000 Brownsboro Road.

B. **Present:** All Commissioners present.

Guests: Kelly Watts, 4010 Druid Hills Rd.

C. Minutes for the meeting held November 11, 2019 were reviewed. No corrections were requested.

Motion to accept the Commission meeting minutes as read.

Motion made by: Gipe Seconded: Westfall

D. **Treasurer's Report:**

See attached spreadsheets for detailed account balances.

1. Monthly financial reports:

The City has a total of \$ 293,245.80 in available funds---
\$ 179,686.69 in the General Fund, \$ 12,307.54 in the Road Fund and
\$101,251.57 in the Investment Account. See expenditure/revenue details in
the attached report.

2. Key transactions in August.

Mr. Strebel reported that the City paid Greenhaven Tree Care to prune the viburnums around the AT&T boxes and to inspect several trees in the City. Total was \$540.00.

3. Status report on 2019 property tax receipts.

Mr. Strebel reported that 160 of 178 tax bills have been paid to-date. Total collected is \$41,874.74. Eighteen bills remain outstanding--- total due is \$4,333.76 (with penalties).

4. Status report on FY2018/2019 audit.

The Audit will be presented to the Mayor and Commissioners at the next meeting.

5. Nine month CD maturing 12/26/19.

Mr. Strebel advised that the City had earned ~\$900.00 on a \$50,000.00 CD in nine months. He recommended renewing the CD even with the expected lower interest rate.

Commissioner Arnold made a motion to renew the CD; Commissioner Thale seconded the motion. The Commissioners approved the motion.

Motion to accept the Treasurer's Report as given:

Motion made by: Arnold Seconded: Thale

E. City Attorney Report:

Mayor Barbour is recommending Finn Cato as the new City Attorney to replace Charles Jobson. Mr. Cato is the current City Attorney for both Indian Hills and the City of Bellewood. See his proposal letter attached. Mr. Cato will attend the January meeting to meet the Commissioners.

F. OLD BUSINESS:

1. Malfunctioning street lights @ 3905 Druid Hills Rd., 3910 Brownsboro Rd. and 3941/3945 Elfin Ave.

Commissioner Westfall reported that all lights seem to be working at this time.

2. Speed humps.

The Commissioners continued their discussion on installing speed humps on Druid Hills Rd. and Elfin Ave. Commissioner Gipe made a motion to proceed with this project; Commissioner Westfall seconded the motion. It

passed unanimously. The Commissioner want to have legal counsel on board before proceeding. They also want to get a civil or hydro engineer to review placement so the City will not create or worsen any drainage issues. The plan is to put this project in the 2020/2021 budget.

3. Crosswalk signage @ Chenoweth Lane/Druid Hills Road.

Commissioner Arnold had no new information on this item.

4. Oath of Office for Mayor Barbour and Commissioner Thale.

Mayor Bruce Barbour was sworn-in by Commissioner Arnold. Mayor Barbour then gave the oath to Commissioner Cary Thale.

5. Deadline to file for the 2020 elections.

All four Commissioners will be on the 2020 ballot. The deadline to file is 6/02/20. City Clerk Westfall will send this information to the residents in the event that someone else wants to run for office.

6. Second Reading of City Ordinance No. 3-2019, establishing the regular monthly meetings of the City Commission for the 2020 calendar year.

Mayor Barbour read the ordinance. The ordinance was approved unanimously.

7. Holiday dinner scheduled for Thursday, 12/12/19 @ 7:30 @ Mesh Restaurant.

City Clerk Westfall reminded the Mayor and Commissioners of this social event.

G. NEW BUSINESS:

1. Tree removal approvals.

There were no approvals requested this month.

2. Request for plan approvals.

No requests this month.

3. Community events:

None this month.

4. City records.

Mayor Barbour will obtain City files in storage at previous City Attorney Jobson's office. He and City Clerk Westfall will go through them to determine what needs to be retained. Ms. Westfall has the current State records retention schedules which give guidelines.

5. City Ethics officer.

Mayor Barbour advised that he has released Derek Szesny from serving as the City Ethics officer. He is taking nominations for a resident to fill this position.

6. Snow removal .

Commissioner Westfall will contact our previous snow removal contractor and make sure that Druid Hills will still be serviced this year.

H. Next Meeting: Monday, January 13, 2020 at Broadway Baptist Church,
4000 Brownsboro Road.

I. Meeting adjourned at 7:57 PM.