

**CITY OF DRUID HILLS
COMMISSIONER MEETING MINUTES
For
MONDAY, AUGUST 9, 2021**

- A.** The monthly meeting of City Commissioners was called to order by Mayor Bruce Barbour at 7:01 PM at Mayor Barbour's home, 3906 Brownsboro Rd. The Commission cannot meet as usual due to COVID-19 restrictions closing Broadway Baptist Church.
- B. Present:** All Commissioners were present. Commissioner Thale attended via Zoom meeting.

Guests: None

- C.** Minutes for the meeting held July 12, 2021 were reviewed. No corrections were requested.

Motion to accept the Commission meeting minutes as presented.

Motion made by: Westfall Seconded: Jobson

D. Treasurer's Report:

See attached spreadsheets for detailed account balances.

1. Monthly financial reports:

The City has a total of \$ 302,614.34 in available funds---
\$ 254,637.30 in the General Fund, and \$ 47,977.04 in the Road Fund.
See details in the attached report.

2. Key transactions in July, 2021.

Mr. Strelbel reported the following:

- *USPS post office box annual rental fee--- (\$322.00)
- *KLC Worker's Comp & Liability Insurance premium--- (\$4,802.36)
- *Savatree entrance pruning--- (\$1,275.00)
- *American Rescue Plan (ARP) first half payment--- (\$35,908.00)

3. City Web-site maintenance options.

Commissioner Arnold talked to Hill Harcourt, the city's web-site creator. He has proposed a new maintenance fee of \$250.00/quarter or \$1,000.00

per year. Mr. Harcourt has been doing a lot of unpaid work because of the City's old contract.

Commissioner Arnold recommends renewing our web-site contract with Hill Harcourt at the new rate. The current budget only has \$1,000.00 for web-site maintenance but Treasurer Strebel says that \$250.00 can be moved from the General Maintenance category to cover the increase. Commissioner Arnold made a motion to accept the new contract. Commissioner Westfall seconded. The motion passed unanimously.

4. American Rescue Plan (ARPA) COVID-19 Federal Funds.

City Treasurer Strebel advised that the City has received our first ARPA payment. The check came from the Department of Local Government/State of Kentucky. He deposited it into the Road Fund for now because it is a restricted fund.

The guidelines for how this money can be used are evolving. Mr. Strebel and Mayor Barbour will stay in touch with other local agencies--- League of Cities, other mayors, the City's auditor--- to get the latest information and guidance.

5. 2021 Audit engagement letter.

City Treasurer Strebel received the letter from Charles Venneman, CPA for the 2021 audit. The fee will be \$4,700.00. Mr. Strebel had budgeted \$5,000.00 for this service. Mayor Barbour will sign the letter to authorize.

Motion to accept the Treasurer's Report as given:

Motion made by: Jobson

Seconded: Westfall

E. Special Counsel Report:

Mr. Cato had no report

F. OLD BUSINESS:

1. Switch LG&E street lights to LED bulbs?

Commissioner Westfall is still working on this project.

2. Appoint new City Ethics officer.

Kelley Watts, 4010 Druid Hills Rd., has indicated that he might be interested in this position. Mayor Barbour has tried to contact him but as yet has not heard back from him.

3. Begin bid preparations for new 2022 sanitation contract.

WMI, the current provider of sanitation services has been unable to fulfill their contractual obligations for the last several months. They have been unable to provide weekly garbage, recycling and yard waste pickup each week. Instead, they have changed our service to weekly garbage and alternate weekly recycling/yard waste pickup due to a shortage of workers.

Mayor Barbour has received multiple complaints from residents. He has asked WMI to contact him in advance with any additional changes. Our current contract costs \$17.75 per resident per month. Mr. Strebel thinks that the cost of our new contract will be higher.

City Special Counsel Finn asked for a copy of the current contract. The City will need to publish an ad in the newspaper when we go out for bid. Some of the current providers of sanitation services in our area are: Anytime, WMI, Rumpke, Ecotech and Republic.

G. NEW BUSINESS:

1. Tree Removal approvals:

No removal requests this month.

2. Request for plan approvals.

No plan approval requests this month.

3. Community events:

Kentucky League of Cities Conference will be 9/21-9/24/21 in Covington.

4. Continuing problems with WMI and recycling/yard waste pick-ups.

See item #3 above in Old Business.

5. Annual City Block Party.

The Commissioners set a date of Sunday, 10/03/21 from 4-7 PM for this event. City Clerk Westfall will check with Broadway Baptist Church to see if we can hold the event in their parking lot.

6. Annual Public Meeting.

The Commissioners set a date of Monday, 10/11/21 @ 6:30 PM. It will be held before the regular meeting at Broadway Baptist Church.

7. Drain on Druid Hills Road sinking.

This drain needs to be reported to MSD.

8. Abandoned car at 3912 Elfin Ave.

Mayor Barbour and City Clerk Westfall will contact this resident and also check on Wade Connick @ 3914 Elfm Ave. about possible hoarding.

H. Next Meeting: Monday, September 13, 2021 at 7:00 PM. Location to be determined.

I. Meeting adjourned at 7:52 PM