

**CITY OF DRUID HILLS  
COMMISSIONER MEETING MINUTES  
For  
MONDAY, OCTOBER 10, 2022**

- A.** The monthly meeting of City Commissioners was called to order by Mayor Bruce Barbour at 7:01 P. M. at Broadway Baptist Church Family Life Center, 4000 Brownsboro Road.
- B. Present:** All Commissioners and staff except Commissioner Lloyd were present.

**Guests:** None

- C.** Minutes for the meeting held September 12, 2022 were reviewed. No corrections were requested.

Motion to accept the Commission meeting minutes as read:

Motion made by: Westfall

Seconded: Jobson

**D. Treasurer's Report:**

See attached spreadsheets for detailed account balances.

Monthly financial reports:

The City has a total of \$ 364,464.60 in available funds---

\$ 273,094.60 in the General Fund, and \$ 91,370.00\* in the Road Fund.

\*Includes \$71,938.14 of Local Fiscal Recovery Funds

See details in the attached report.

1. Key transactions through September, 2022.
  - \*\*\* Stamps (\$60.00)
  - \*\*\* Gallagher Risk Management--- Arnold Surety Bond (\$763.50)
  - \*\*\* Block Party--- Face Painter and Balloon Artist (\$275.00)
2. Documents delivered to Charles Veeneman, CPA, for FY 2021/2022 Annual City Audit.

Mr. Strelbel delivered information on 10/10/22. The Mayor, Commissioners and staff will get the usual questionnaire to complete. Minutes from City Commissioners Meeting

3. 2022 Property tax bills.

Mr. Strebel advised that the property tax bills would be mailed on 10/15/22. Payment is due 12/01/22.

4. Annual Public Meeting

Mr. Strebel submitted his report for the Annual Public Meeting scheduled for Tuesday, 10/25/22. See copy attached.

Motion to accept the Treasurer's Report as given:

Motion made by: Arnold

Seconded: Jobson

**E. Special Counsel Report:**

Mr. Cato advised that City Clerk Westfall needed to post a notice of the Annual Public meeting on the front door of Broadway Baptist Church since this is a "Special Meeting". She also needs to post a meeting agenda. This needs to be done in addition to the notice sent to residents.

He also advised that the monthly meeting Ordinance (City Ordinance No.3) should be changed to read "second Monday of each month" instead of listing the dates for each month each year.

**F. OLD BUSINESS:**

**1. Any additional write-in candidates for November election (two Commissioners and Mayor)?**

City Clerk Westfall has filed for the office of Mayor. Discussion followed about appointed vs. elected Commissioners. We will need to set a date for a swearing-in ceremony before 01/01/23.

**2. Order decals for new large recycling bins.**

City Clerk Westfall researched decals. Decals large enough for these larger bins were too expensive. The Commissioners decided not to pursue this any further.

**3. Waste Management issues.**

Mayor Barbour talked to WMI today and confirmed that yard waste will only be picked up on alternate weeks. Recycling will be picked up the other weeks as it has been done for several months. The City will continue to get a monthly discount on our bill.

**4. Jefferson County Suburban Fire Districts request for ARPA funds from small cities.**

Mayor Barbour and the Commissioners discussed this request. City Treasurer Strebel brought to the groups attention the accounting requirements for the ARPA funds and how a distribution to the Fire Districts might affect the City.

Commissioner Jobson made a motion to table the discussion for now since all of the Commissioners were not present at this meeting.

Commissioner Westfall seconded the motion.

**5. Annual Block Party re-cap.**

Mayor Barbour and the Commissioners all agreed that this year's event was one of the most successful in years.

**6. Barbara Noland memorial donation.**

City Clerk Westfall will take the City's donation to Harvey Browne Presbyterian Church.

**G. NEW BUSINESS:**

**1. Tree Removal approvals:**

No requests this month.

**2. Request for plan approvals.**

Mayor Barbour talked to a resident about their plans to put a roof over their deck. He advised them to go to Metro IPL first to see if a permit was required. If a Metro permit is required, then they can come to Druid Hills for a permit.

**3. Community events.**

No events this month.

**4. Annual Public Meeting.**

City Clerk Westfall has made arrangements and sent out a reminder email to all residents about this event.

**5. Attempted car break-ins.**

The Commissioners discussed the break-ins. As far as we know, nothing of value was taken.

Minutes from City Commissioners Meeting

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**H. Next Meeting:** Monday, November 14, 2022 at 7:00 P.M. at Broadway Baptist Church Family Life Center, 4000 Brownsboro Road.

**I.** Meeting adjourned at 8:14 PM