



**Commissioner Meeting
December 12, 2022
Minutes**

Broadway Baptist Church
Family Life Center
4000 Brownsboro Road

Mayor

Bruce Barbour

Commissioners

Ben Arnold David Westfall Charles Jobson Tammy Lloyd

Others

Caroline Westfall Clerk Mark Strebel Treasurer
 Finn Cato Legal Counsel Kelly Watts Ethics Officer

Visitor Address Purpose
None

The regular monthly meeting was called to order at 7:00 PM.

Minutes

Minutes for the meeting held November 14, 2022 were reviewed.

Motion to approve by Commissioner Jobson and seconded by Commissioner Lloyd

Motion carried unanimously by all present with the following adjustments.
Change year on holiday dinner from 23 to 22.

Treasurer’s Report

Treasurer Strebel emailed monthly financial report and presented the full report at the meeting.
A summary of the report is made available on the City website.

- Additional discussion related to the Auditor’s recommendation to separate the ARPA funds from the Road funds. Treasurer Strebel will work on this and adjust next year’s budget.
- A question was raised about the Audit Fraud Survey. Explained that the Auditor would bring any fraud concerns to the Commission. The small size of the City staff supports an annual audit.

Motion to approve by Commissioner Westfall and seconded by Commissioner Jobson
Motion carried unanimously by all present.

Legal Counsel Report

- Attorney Cato provide the Commission with a copy of the No Claims Letter that he provided to the Auditor.
- There was discussion regarding the appointment of the two vacant Commissioner's positions. It was recommended that the best option was to appoint and swear-in Tammy Lloyd, who is currently serving, at the January meeting. Any remaining candidates will present themselves at the January meeting and the City will hold a Special meeting to follow.
- The Special meeting requires a posting on the meeting place door at least 24 hours prior that includes an agenda item for the appointment of a new commissioner.
- Since no additional candidates appeared at the December meeting it was decided that the Clerk would send out another reminder to attend the regular January meeting if interested including the salary and requirements to be a Commissioner.
- Attorney Cato advised that the current Ordinance 12 as amended did not allow for the combination of a Clerk/Treasurer position. Therefore Mr. Strebel was not sworn in at this meeting.
Amendment 2 for Ordinance 12 was proposed and the first reading was held.
A motion to accept Amendment 2 was made by Commissioner Lloyd and seconded by Commissioner Jobson.
- It was explained that Ms. Lloyd will need to run for election in 2023 since there are state elections on the ballot.

Old Business

1. Swearing in of new elected officials
 - Mayor Elect Caroline Westfall
 - Commissioner Elect Charles Jobson and David WestfallAll sworn in by Attorney Cato.
2. Interview Commissioner Candidates
None attended.
3. Municipal order appointing Mark Strebel as new City Clerk/Treasurer
Tabled until January meeting.
4. Waste Management issues
There were no additional issues at this time.
5. Annual holiday dinner 12/12/2022, 8:00 PM at Mesh
All present attended. This is a self-pay event and not an expense of the City.
6. Second Reading of City of Druid Hills Ordinance Number 3 (Series 2022-3)
An ordinance establishing the regular monthly meeting of the City Commissioner of the City of Druid Hills, Kentucky.
The second reading was completed by Mayor Barbour.
The Ordinance was approved unanimously by all present.

7. Holiday Décor installed by the Westfalls.
Ms. Westfall provided a bill for the décor.
Thank you to Mr. & Mrs. Westfall who installed all the décor.

New Business

1. Tree Removals
None
2. Plan Approvals
None
3. Community Events
Ms. Lloyd, and Mr. & Mrs. Westfall will attend upcoming the KLC training events.
4. Ethics Officer Watts & Commissioner Lloyd brought up issues with the website.
Discussion ensued regarding the need for City emails. Mr. Watts requested his email be removed from the site. Mr. Strelbel will investigate the website issues.
5. A Resolution of appreciation & parting gift were provided to Mr. Arnold (not in attendance-Mayor Barbour will provide) and to Mayor Barbour for their years of service to the City of Druid Hills.

Adjournment

The meeting adjourned at 7:55 PM

Next Meeting

Monday January 9, 2023
Broadway Baptist Church
4000 Brownsboro Road