



**Commissioner Meeting
January 9, 2023
Minutes**

Broadway Baptist Church
Family Life Center
4000 Brownsboro Road

Mayor

Caroline Westfall

Commissioners

David Westfall Charles Jobson Tammy Lloyd Vacant

Others

Mark Strebel Finn Cato Kelly Watts
Clerk & Treasurer Legal Counsel Ethics Officer

Visitor	Address	Purpose
Jackie Gibbs	Olympic Ave	Vacant Commissioner Discussion
Jeremy Rea	Druid Hills Road	Vacant Commissioner Discussion

The regular monthly meeting was called to order at 7:00 PM.

Minutes

Minutes for the meeting held December 12, 2022 were reviewed.

Motion to approve by Commissioner Jobson and seconded by Commissioner Westfall

Motion carried unanimously by all present with the following adjustments.
Mr. Jobson also attended the KLC training event.

Treasurer’s Report

Treasurer Strebel emailed monthly financial report and presented the full report at the meeting. A summary of the report is made available on the City website.

In addition to the treasurer’s report, Mr. Strebel presented Audit and Letter from Auditor to Those Who Govern. Discussion amongst the Commissioners regarding Mayor Westfall being employed with SavATree, a contractor for the City. Also, Mayor Westfall and Commissioner Westfall are married. Discussion included impact of the City’s Ethics Ordinance and input from Legal Counsel. This is an annual discussion based on comments from the Auditor.

The Auditor also provided guidance on Public Purpose Spending related to charitable donations the City made in the last fiscal year. The Mayor and Attorney Cato provided their input.

Motion to approve by Commissioner Westfall and seconded by Commissioner Jobson
Motion carried unanimously by all present.

Legal Counsel Report

Attorney Cato swore in Mr. Strebel as Clerk under the combined Clerk Treasurer position. Mr. Cato also provided Municipal Orders 1, 2, and 3 Series 2023 appointing Ms. Llyod as Commissioner, Mr. Strebel as Clerk/Treasurer, and Ms. Gibbs as Commissioner, respectively.

Old Business

1. Second Reading of Amendment 2 to Ordinance 12
Mayor Westfall completed the second reading.
The Ordinance was approved unanimously by all present.
2. Holiday Décor
Thank you to Mr. & Mrs. Westfall who installed and removed all the décor.
3. Website & City Emails
 - Website is fixed (old plug-in not working & removed)
 - Emails for City can be 1 of 2 options
 - About \$3 per month per person (.com, .org, .net & maybe .gov)
 - Free on Gmail (DruidHillsKY.Commissioner@gmail.com & DruidHillsKY.Mayor@gmail.com)
 - Responsibility of each person to monitor
 - Further discussion will continue at the next meeting.
4. Swearing in of appointed Commissioner Lloyd
Municipal Order No. 1, Series 2023 appointing Ms. Llyod as Commissioner was read by Attorney Cato. **A motion was made by Commissioner Jobson to approve and seconded by Commissioner Westfall. The motion carried unanimously by all present.**

Since Ms. Llyod was not in attendance, Mayor Westfall will swear in Ms. Llyod prior to the next meeting.
5. Municipal Order No. 2, Series 2023 appointing Mark Strebel as new City Clerk/Treasurer was read by Mr. Cato.
A motion was made by Commissioner Westfall to approve and seconded by Commissioner Jobson. The motion carried unanimously by all present.

New Business

1. Interview Commissioner Candidates

Ms. Gibbs and Mr. Rea both showed interest in the open Commissioner position. They each provided additional information about their qualification. Both candidates then left the meeting. The Commission then discussed and debated the best candidate to fill the position. **A motion was made by Commissioner Westfall and seconded by Commissioner Jobson to appoint Ms. Gibbs as Commissioner.**

Attorney Cato read Municipal Order No. 3, Series 2023.

The motion carried unanimously by all present.

2. Tree Removal Approvals

None

3. Plan Approvals

None

4. Community Events

The Develop Louisville Urban Design team sent information about the 2023 Design Guideline Update discussion. The next meeting will take place on January 19, 2023 at 6:30 pm in the Centennial Room of the Main Library on York Street.

5. Discussion about use of the Tree Program. The City has had very limited use of the Tree Program of late. Are there other ways to promote the program?

6. Mayor Westfall suggested a budget item be added to next year for new street signs. In addition, discussion around using the AFRA funds for upgrading the streetlights.

7. Mayor Westfall brought up the need to begin the bidding process for a new Sanitation Contract. The existing contract with Waste Management expires 6/30/2023.

8. Commissioner Jobson raised concern regarding street parking. A reminder that cars are to be entirely off the street (on parking pads or in driveways) for overnight parking.

Adjournment

The meeting adjourned at 8:30 PM

Next Meeting

Monday February 13, 2023
Broadway Baptist Church
4000 Brownsboro Road