



**Commissioner Meeting
February 13, 2023
Minutes**

Broadway Baptist Church
Family Life Center
4000 Brownsboro Road

Mayor

Caroline Westfall

Commissioners

David Westfall

Charles Jobson

Tammy Lloyd

Jackie Gibbs

Others

Mark Strebel
Clerk & Treasurer

Finn Cato
Legal Counsel

Kelly Watts
Ethics Officer

Visitor

None

Address

Purpose

The regular monthly meeting was called to order at 7:00 PM.

Minutes

Minutes for the meeting held January 9, 2023 were reviewed.

Motion to approve by Commissioner Westfall and seconded by Commissioner Jobson

Motion carried unanimously by all present with the following adjustments.

Treasurer's Report

Treasurer Strebel emailed monthly financial report and presented the full report at the meeting. A summary of the report is made available on the City website.

A motion was made by Commissioner Jobson and seconded by Commissioner Lloyd to waive collecting the 2022 Homestead credit of \$40.50 that was inadvertently given to 3939 Napanee by the PVA. This would be an additional tax bill that was not originally assessed. The motion carried unanimously by all present.

Motion to approve Treasurer's Report by Commissioner Jobson and seconded by Commissioner Westfall.

Motion carried unanimously by all present.

Legal Counsel Report

Attorney Cato presented to the Commission that he had published the required legal notice for Ordinances 3 and 12 in the Courier-Journal. Additional discussion ensued about parameters regarding ordinance publication.

Old Business

1. City Emails

Mr. Strebel provided additional information regarding the City obtaining emails for the Commission. Estimated cost is \$5 per month per person. Questions regarding if the City could use .gov to be consistent with the website or if .org should be used. Other question regarding how the Commissioners access the emails (i.e., do they need a separate program).

New Business

1. Sign Refurbishment

Mayor Westfall provided the Commission with information regarding replacing the street signs including the speed limit and speed hump signs. BSG B Sign provided an estimate of \$4,700 to replace the signs. The estimate expires prior to the next meeting. Commissioner Jobson asked for additional estimates and suggested the City seek an extension on the estimate provided.

2. Street Light Replacement

Mayor Westfall provided information regarding replacing the streetlights in Druid Hills. Mayor Westfall is working with Ms. Cathy Cash at LG&E on providing an estimate to replace all the lights with high efficient LED lights.

LG&E has not been responsive on requested to fix the malfunctioning streetlights.

3. Sanitation Bids

The Druid Hills sanitation contract expires June 30, 2023. Mayor Westfall obtained sample bids from 3 cities. Attorney Cato will work on drafting a bid specification and a publication notice.

4. Commissioner Assignments

Mayor Westfall - Sanitation
Westfall – Streets & Snow Removal
Jobson – Website
Lloyd – Lights
Gibbs – Trees

Commissioner Westfall will review building permit plans.

5. SavATree Plant Health Program

The City received a 2023 Service Agreement from SavATree for a nutrient treatment program. A motion to approve was made by Commissioner Westfall and seconded by Commissioner Gibbs. Motion carried unanimously by all present.

6. Tree Removal Approvals

Approval granted to 3908 Elfin by Commissioner Westfall on January 30, 2023

7. Plan Approvals

Approval granted to 3932 Druid Hills Rd by Mayor Westfall on February 5, 2023

8. Community Events

Jefferson County League of Cities Annual Meeting at Independence Bank on Wednesday, February 15, 2023.

Adjournment

The meeting adjourned at 8:15 pm.

Next Meeting

Monday March 13, 2023
Broadway Baptist Church
4000 Brownsboro Road