



Commissioner Meeting
March 13, 2023
Minutes

Broadway Baptist Church
Family Life Center
4000 Brownsboro Road

Mayor

Caroline Westfall

Commissioners

David Westfall Charles Jobson Tammy Lloyd Jackie Gibbs

Others

Mark Strebel Finn Cato Kelly Watts
Clerk & Treasurer Legal Counsel Ethics Officer

Visitor	Address	Purpose
None		

The regular monthly meeting was called to order at 6:57 pm.

Minutes

Minutes for the meeting held February 13, 2023 were reviewed.

Motion to approve by Commissioner Lloyd and seconded by Commissioner Gibbs
Motion carried unanimously by all present with no adjustments.

Treasurer’s Report

Treasurer Strebel emailed the monthly financial report and presented the full report at the meeting. A summary of the report is made available on the City website.

The Mayor Westfall and Commissioners directed the Treasurer to investigate investment options for some of the General Funds.

Discussion related to the upcoming (2023-2024) fiscal budget took place. Mayor Westfall suggested that repairs were needed on Elfin Road near Chipewa Road and the last estimate was \$20,000. In addition, the City is considering updating the streetlights to more efficient LED lighting. Still working on getting an estimate from Cathy Cash at LG&E.

Motion to approve by Commissioner Jobson and seconded by Commissioner Gibbs
Motion carried unanimously by all present.

Legal Counsel Report

No items reported by Attorney Cato.

Old Business

1. Sign Refurbishment

Commissioner Jobson spoke to BSG B Sign regarding the bid that was presented at the February meeting. BSG will reassess and consider repairing & cleaning/painting the existing signs.

Discussion ensued about the need for replacing the signs. It was noted that the signs are faded & peeling and the poles need parts & straightening.

2. Street Light Replacement

Commissioner Lloyd and Mayor Westfall are still working to get in contact with Ms. Cash regarding replacing the streetlights. LG&E has not been overly responsive to this request or fixing existing street light outages.

It was noted that Mayor Westfall did reach out to Bellwood, but they did not have a lot of information. It was also suggested that Seneca Gardens may have recently upgraded.

3. Sanitation Bids

Discussion led by Mayor Westfall & Mr. Cato related to the bid process. The target is for bids to be submitted by the April 10, 2023 meeting and opened at that time. Public notice is required no more than 21 days and no fewer than 7 days. Mr. Cato & Mr. Strebel will work together to get the notice drafted and posted to the website with bid specifications and a bid contract. In addition, letters will be sent to known sanitation contractors inviting them to bid.

4. City Emails

Mr. Strebel provided additional information and options for City emails.

A motion was made by Commissioner Gibbs and seconded by Commissioner Lloyd to allocate up to \$500 of the website budget towards obtaining .org emails for the City Mayor, Commissioner, Clerk, Treasurer, and Ethics Officer.

Motion carried unanimously by all present.

5. Other

Commissioner Jobson attended the JCLC (Jefferson County League of Cities) meeting at Independence Bank in St. Matthews and provide a report. There is a new Director for JCLC. It was also noted that there are 39 new mayors in Jefferson County in 2023.

New Business

1. March 3, 2023 Storm Response

SavATree started the cleanup from the storm damage. Due to prioritizing in clearing the streets, they were not able to complete the cleanup all at once. The remaining debris will be removed as soon as possible. The City is only responsible for paying for debris that is inhibiting traffic or blocking the streets.

2. Tree Removal Approvals

Two approvals were granted 1) 3914 Elfin Avenue and 2) 4021 Elfin Avenue

The Commissioners stated that residents asked the Commission consider a canopy replacement program as many large trees have been lost in recent years. Discussion followed, including if the City was due any free trees given away at the JCLC annual meeting. It was noted that money is allocated in the budget for tree replacement. A question was asked if the City should offer trees where there are gaps in the canopy.

3. Plan Approvals

None

4. Community Events

None

5. Other New Business

Discussion related to a February 19, 2023 email to the Mayor from a resident regarding recent break-in on Druid Hills Road. Question if we need additional patrols from Metro or private security. It was noted there is some money in the budget for Safety. Will consider upping in next budget. Also noted that the City could obtain Crime Maps from Metro if needed.

Adjournment

The meeting adjourned at 8:26 pm.

Next Meeting

Monday May 8, 2023

Broadway Baptist Church

4000 Brownsboro Road