



Commissioner Meeting
July 12, 2023
Minutes

Broadway Baptist Church
Family Life Center
4000 Brownsboro Road

Mayor

Caroline Westfall

Commissioners

David Westfall

Charles Jobson

Tammy Lloyd

Jackie Gibbs

Others

Mark Strebel
Clerk & Treasurer

Finn Cato
Legal Counsel

Kelly Watts
Ethics Officer

Visitor

None

Address

Purpose

The regular monthly meeting was called to order at 7:05 PM.

Minutes

Minutes for the meeting held June 12, 2023, were reviewed.

A motion was made to approve by Commissioner Westfall and seconded by Commissioner Jobson. The motion carried unanimously by all present to approve the minutes with **the following** adjustments.

Correct the first item of new business to read second reading and not first reading of the ordinances. Mr. Cato also suggested adding wording that the ordinances passed unanimously.

Treasurer’s Report

Treasurer Strebel emailed the monthly financial report and presented the full report at the meeting. A summary of the report is made available on the City’s website.

Commissioner Westfall made a motion to purchase an additional six (6) month CD in the amount of \$50,000 plus roll the three (3) month CD for another three (3) months when it matures in August. Commissioner Lloyd seconded the motion. After discussion, the motion carried unanimously by all present.

There was discussion related to the LFRF usage. A suggestion was made to solicit the residents for potential capital project ideas. The idea of using some of the funds for green space was raised. It was unknown if the current owners would be interested in selling the open lot to the City.

A motion was made by Commissioner Westfall and seconded by Commissioner Lloyd. The motion carried unanimously by all present to approve the Treasurer's Report.

Legal Counsel Report

Mr. Cato informed the Commission that the notification of the ordinances was published in the Courier Journal on July 9, 2023.

Old Business

1. Sign Refurbishment

Commissioner Jobson reported on cleaning and repairing the street signs. Also, the City will need to replace the stolen stop sign at Druid Hills & Chipewa.

Commissioner Lloyd made a motion to spend \$4,500 of the existing Road budget on street sign repair and replacing the stop sign. Commissioner Westfall seconded the motion. After discussion, the motion carried unanimously by all present.

2. Street Light Replacement

Mayor Westfall contacted District 9 Metro Councilperson Mr. Andrew Owen regarding the lack of communication from LG&E. Mr. Owen will forward Druid Hills request to Metro's LG&E contact.

3. City Emails

Mr. Strebek provided an update. The website contact list has been updated with the City email addresses. Request was made that Commission use the City emails for all City business.

4. Update Vendor List for Tree Program

Mayor Westfall indicated that Earl Thieneman Garden Center would be added to the Vendor List and The Plant Kingdom would be removed. It was unknown if Frank Otte Nursery was interested.

5. Sanitation Contract

Mayor Westfall and Commissioner Westfall collected 21 Waste Management containers that were not picked up by Waste Management the prior two opportunities. These containers will be picked up from the Westfall's on July 13, 2023. (Thank you, Mayor and Commissioner Westfall, for the extra effort in this transition.)

Rumpke had only provided one bin for the four-plex. They will deliver additional bins this week.

6. Other Old Business

Issues regarding property maintenance on two houses on Elfin Avenue was previously raised. Metro Code Enforcement has been notified.

New Business

1. Tree Removal Approvals
None
2. Plan Approvals
None
3. Community Events
None
4. Short Term Rentals
Mr. Welsh on Elfin Avenue inquired with the Mayor about short term Airbnb. Mr. Cato informed the Commission that this type of rental was subject to Metro since Druid Hills does not have zoning authority. In addition, short term rentals require a Conditional Use Permit from Metro and must be registered with Metro.
5. City Yard Sale with Brownsboro Village
Mayor Westfall was approached by Brownsboro Village about a joint yard sale on September 9, 2023. The cost for the advertising is about \$35. The Commission was supportive.
6. Pruning Trees & around AT&T phone boxes
Mayor Westfall had a bid from SavATree for \$4,231 to complete needed pruning at the entrances, by the AT&T phone boxes, and around the City. There are adequate funds in the budget for this expenditure.

Commissioner Lloyd made a motion to accept the bid and Commissioner Westfall seconded. After discussion, the motion carried unanimously by all present with Mayor Westfall abstaining.
7. Other New Business
A concern was raised that 407 Chenoweth was not maintaining the property and mowing the yard. It was suggested Metro Code Enforcement be notified.

Another concern regarding kids playing in the street was raised by a resident. No action was taken.

Adjournment

The meeting adjourned at 8:16 PM.

Next Meeting

Monday August 14, 2023
Broadway Baptist Church
4000 Brownsboro Road