



**Commissioner Meeting**  
**October 9, 2023**  
**Minutes**

Broadway Baptist Church  
Family Life Center  
4000 Brownsboro Road

**Mayor**

Caroline Westfall

**Commissioners**

David Westfall

Charles Jobson

Tammy Lloyd

Jackie Gibbs

**Others**

Mark Strebel  
Clerk & Treasurer

Finn Cato  
Legal Counsel

Kelly Watts  
Ethics Officer

**Visitor**

None

**Address**

**Purpose**

The regular monthly meeting was called to order at 7:00 PM.

**Minutes**

Minutes for the meeting held September 11, 2023, were reviewed.

A motion was made to approve by Commissioner Lloyd and seconded by Commissioner Westfall. The motion carried unanimously by all present to approve the minutes with **the following** adjustments.

Commissioner Gibbs noted that a petition from the residents on Olympic Avenue was received and discussed as part of the Paving project.

**Treasurer's Report**

Treasurer Strebel emailed the monthly financial report and presented the full report at the meeting. A summary of the report is made available on the City's website.

A motion was made by Commissioner Jobson and seconded by Commissioner Lloyd. The motion carried unanimously by all present to approve the Treasurer's Report.

## Legal Counsel Report

The Mayor discussed the meeting requirements including the need for a Mayor Pro Tem.

**A motion was made by Commissioner Gibbs and seconded by Commissioner Westfall to select Commissioner Jobson as the Mayor Pro Tem. Commissioners Westfall, Lloyd, and Gibbs as well as Mayor Westfall voted in favor of action. The motion carried.**

## Old Business

### 1. Sign Refurbishment

Commissioner Jobson reported that the cleaning and repair of the street signs was completed. An invoice has been provided to the Treasurer for payment.

The replacement of the temporary stop sign at Druid Hills and Chippewa will occur next week weather permitting. In addition, the sign at St. Matthews Avenue will be raised and all other posts will be straightened.

### 2. Street Light Replacement

Mayor Westfall reported that she has received a contract from LG&E for \$6,240 to replace the City lights with LED lights. Olympic Avenue is completed and covered by LG&E. Lights should be installed before year end.

### 3. Pruning Trees

SavATree remains behind and has not yet scheduled a time to complete the work.

### 4. Tree Rebate Program

Mayor Westfall as City Arborist has sent letters to 11 residents where there are gaps in the tree canopy along the right of way. A deadline to respond was set for October 20, 2023.

It is estimated that the cost of this will be approximately \$600 per tree. The City intends to use LFRF to pay for this service.

### 5. Paving Elfin Avenue / Olympic Avenue

Mayor Westfall met with Louisville Paving. It was determined that Olympic Avenue is in need of repaving and Elfin Avenue is crumbling from the east most speed hump to the stop sign. Discussion ensued and the Commission asked if Mayor Westfall could work on reducing the cost of the current proposal.

### 6. Entrance Signs/Stone Walls at Napanee Road & Brownsboro Road

Entrance signs were tabled for now. The City is considering the possibility of running electrical to the current City entrances along Chenoweth Avenue.

7. City Picnic

Mayor Westfall gave an update on the Picnic. The picnic is scheduled for October 15, 2023, between 3 PM and 6 PM. Tables and chairs will be delivered. A face painter and magician have been hired. A magic show is scheduled for 5 PM.

An ice cream truck was considered but it was decided to pass on this option due to cost.

The Mayor asked the Commissioners to arrive around 2 PM for setup.

### **New Business**

1. Tree Removal Approvals

None

2. Plan Approvals

None

3. JCLC Annual Dinner

The JCLC Annual Dinner is scheduled for November 16, 2023. Commissioner Jobson may attend.

4. Community Events

City Picnic October 15, 2023

5. Other New Business

None

### **Adjournment**

The meeting adjourned at 8:04 PM

### **Next Meeting**

Monday November 13, 2023

Broadway Baptist Church

4000 Brownsboro Road

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Caroline Westfall, Mayor

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Mark Strebel, Clerk