



**Commissioner Meeting  
November 13, 2023  
Minutes**

Broadway Baptist Church  
Family Life Center  
4000 Brownsboro Road

**Mayor**

Caroline Westfall

**Commissioners**

David Westfall

Charles Jobson

Tammy Lloyd

Jackie Gibbs

**Others**

Mark Strebel  
Clerk & Treasurer

Finn Cato  
Legal Counsel

Kelly Watts  
Ethics Officer

**Visitor**

None

**Address**

**Purpose**

The regular monthly meeting was called to order at 7:00 PM.

**Minutes**

Minutes for the meeting held October 9, 2023, were reviewed.

A motion was made to approve by Commissioner Westfall and seconded by Commissioner Lloyd.  
The motion carried unanimously by all present to approve the minutes with **the following** adjustments.

Replace part of Old Business #2

Olympic Avenue is completed and covered by LG&E.

with

Olympic Avenue lights are installed as part of a repair by LG&E.

**Treasurer's Report**

Treasurer Strebel emailed the monthly financial report and presented the full report at the meeting.  
A summary of the report is made available on the City's website.

A motion was made by Commissioner Gibbs and seconded by Commissioner Westfall.  
The motion carried unanimously by all present to approve the Treasurer's Report.

**A motion was made by Commissioner Gibbs to authorize Treasurer Strebel to replace the existing 3-month CD that matures December 1, 2023, with a 6-month CD if the rate is greater than 4.85% otherwise purchase a 3 month CD if the rate is below the 4.85%. The motion was seconded by Commissioner Lloyd. The motion carried unanimously by all present.**

### Legal Counsel Report

The election results were discussed. Commissioner Gibbs was elected as a write-in. Commissioner Lloyd did not run, but agreed to be re-appointed for the remainder of the term.

Mr. Cato will prepare a municipal order and the oath of office will be administered at the December meeting.

### Old Business

1. Sign Refurbishment

The City received a bill from BSG, its contractor. The Commission instructed Treasurer Strebel to delay payment until some remaining repairs are made.

2. Street Light Replacement

The Mayor signed the contract with LG&E. The goal is to have the new lights installed prior to year-end. LG&E owns the poles and are responsible for any repair to the poles.

The City has not yet received a quote on running electric service to the entrances.

3. Pruning Trees

Due to SavATree's workload, pruning will take place after the first of the year.

4. Tree Program

Four residents have agreed to having trees planted on their property, in the right-of-way. At this time, the City is having difficulty sourcing trees. Planting will take place as weather permits and trees are available.

5. Paving City Streets

**A motion to approve the contract with Louisville Paving for \$39,990 was made by Commissioner Westfall and seconded by Commissioner Gibbs. The motion carried unanimously by all present.**

The paving contract was signed by the Mayor. Target is to have paving completed in 2023 or as soon as possible thereafter. The Mayor is working with MSD to assure the storm drains are in good repair prior to the repaving.

6. Barking Dog

The Mayor emailed the resident about a barking dog complaint. The owner appears to have taken care of the issue.

## **New Business**

1. Tree Removal Approvals  
3926 Elfin was received.
2. Plan Approvals  
None
3. Community Events  
The City of St. Matthews is having a Christmas party on December 3, 2023.
4. Other New Business  
A resident inquired about installing audible signals at the corner of Chenoweth and Brownsboro. The Mayor made a request to Metro Public Works. The request is under review.

A complaint about a car parked in a front yard on Elfin was discussed.

The idea of bringing back a Welcome Wagon was raised.

An email was received from a resident requesting a leaf pickup service. The Commission will look into options for next year. Discussion about changing the Rumpke every week fall pickup dates was discussed. Consideration was given to moving the fall service to all four weeks of November from the current October 15<sup>th</sup> to November 15<sup>th</sup>.

The Commission will have its annual holiday dinner after the December 11<sup>th</sup> meeting at Mesh. Each attendee pays for their own meal.

Clerk Strebel requested that the Commission seek a replacement for the Clerk position.

## **Adjournment**

The meeting adjourned at 8:00 PM.

## **Next Meeting**

Monday December 11, 2023  
Broadway Baptist Church  
4000 Brownsboro Road