



**Commissioner Meeting  
December 11, 2023  
Minutes**

Broadway Baptist Church  
Family Life Center  
4000 Brownsboro Road

**Mayor**

Caroline Westfall

**Commissioners**

David Westfall

Charles Jobson

Tammy Lloyd

Jackie Gibbs

**Others**

Mark Strebel  
Clerk & Treasurer

Finn Cato  
Legal Counsel

Kelly Watts  
Ethics Officer

**Visitor**

None

**Address**

**Purpose**

The regular monthly meeting was called to order at 7:01PM.

**Minutes**

Minutes for the meeting held November 13, 2023, were reviewed.

A motion was made to approve by Commissioner Gibbs and seconded by Commissioner Jobson. The motion carried unanimously by all present to approve the minutes with **no** adjustments.

**Treasurer's Report**

Treasurer Strebel emailed the monthly financial report and presented the full report at the meeting. A summary of the report is made available on the City's website. The Mayor presented the report.

A motion was made by Commissioner Westfall and seconded by Commissioner Lloyd. The motion carried unanimously by all present to approve the Treasurer's Report.

**Legal Counsel Report**

Attorney Finn Cato read Municipal Order 2023-1, appointing Ms. Lloyd as City Commissioner. Commissioner Westfall made a motion to accept the Municipal Order and Commissioner Gibbs seconded the motion. The motion carried unanimously by all present.

## **Old Business**

1. Sign Refurbishment  
Commissioner Jobson is still following up on two issues, a leaning post, and the street sign at Elfin & Chenoweth.
2. Street Light Replacement  
The new timeline for installation is after the new year (2024).
3. Paving Project  
Street milling on both Olympic and Elfin (east end) will take place on 12/13/2023 and paving will follow on 12/14/2023.
4. Tree Program  
A tree stump at 3916 Elfin still needs to be removed.

## **New Business**

1. Tree Removal Approvals  
None
2. Plan Approvals  
A question regarding the construction project at 4025 Druid Hills was raised.
3. Community Events  
None
4. Other New Business  
Recycling pickup on Olympic Avenue is being missed on a regular basis. City will contact Chris at Rumpke.

## **Adjournment**

The meeting adjourned at 7:55 PM.

## **Next Meeting**

Monday January 8, 2024  
Broadway Baptist Church  
4000 Brownsboro Road