



**City Commission Meeting  
October 14, 2024  
Minutes**

Broadway Baptist Church  
4000 Brownsboro Road

**Mayor**

Caroline Westfall

**Commissioners**

David Westfall       Charles Jobson       Tammy Lloyd       Jackie Gibbs

**Others**

Mark Strebel                       Finn Cato                       James Scott  
Clerk & Treasurer                      Legal Counsel                      Ethics Administrator

<b>Visitor</b>	<b>Address</b>	<b>Purpose</b>
Kelly Watts	4010 Druid Hills	Observer
Gene David Redman	4007 Elfin	Observer

The regular monthly meeting was called to order at 7:05 PM.

**Minutes**

Minutes for the meeting held September 9, 2024, were reviewed.

A motion was made to approve by Commissioner Gibbs and seconded by Commissioner Westfall. The motion carried unanimously by all present to approve the minutes with **no** adjustments.

**Treasurer’s Report**

Treasurer Strebel presented the full report at the meeting.  
A summary of the report is made available on the City’s website.

Commissioner Gibbs asked about the income on the recently redeemed CD. Treasurer Strebel indicated that the gross amount was correct, but had not split out the income. Treasurer Strebel will correct and provide this information at the next meeting.

A motion was made by Commissioner Lloyd and seconded by Commissioner Jobson. The motion carried unanimously by all present to approve the Treasurer’s Report.

## Legal Counsel Report

No report.

## Old Business

### 1. Electric to Street Entrances

Mayor Westfall updated the Commission that LG&E will waive their \$1,500 per entrance fee. The Mayor is also working with the electrical contractor to get a written contract. Mr. Cato advised that an addendum to the contract related to the Local Fiscal Recovery Funds was to be included with the contract.

### 2. Off Street Parking

The Commission had continued discussion related to off street parking and parking pads. Discussion included the width of each road with Commissioner Gibbs indicating that Olympic was wider than Druid Hills Road or Elfin Avenue. Also discussed was if any parking on the grass would be allowed, how to handle special occasions, the width of parking pads, and overall enforcement of the ordinance.

Mr. Cato will draft a replacement Ordinance 5 (ordinance related to parking) for the Commission to review at the next meeting.

### 3. Block Party

The annual Block Party was held on October 6, 2024, with limited attendance.

It was agreed that the band and the popcorn were good. Special thanks to Commissioner Jobson for supplying the popcorn maker and the popcorn. Also, thanks to the Westfalls for organizing the event, and delivering the tables and chairs.

### 4. Other Old Business

The Mayor received another letter from the state related to cannabis dispensaries. Mr. Cato provided guidance that this did not pertain to Druid Hills since we do not have any retail locations within the city limits.

## New Business

### 1. Tree Removal Approvals

None

### 2. Plan Approvals

None

### 3. Community Events

Jefferson County League of Cities Annual Dinner is November 21, 2024, at The Jeffersonian.

4. Ordinance 3

Broadway Baptist Church has requested the City meet in an alternative location in the church building since they are using the Family Life Center for child care related activities.

Mr. Cato will draft an amendment to Ordinance 3 (the monthly meeting location) for the next meeting.

Mr. Strebel will update the website notification that the City meetings now be held in the lower level meeting room on the east side of the church property.

A sign will be placed on the Family Life Center door as a reminder and a Commissioner will greet guest at the meeting room entrance.

**Adjournment**

The meeting adjourned at 8:15 PM.

**Next Meeting**

Monday November 11, 2024  
Broadway Baptist Church  
4000 Brownsboro Road

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Caroline Westfall, Mayor

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Mark Strebel, Clerk