



**City Commission Meeting
February 10, 2025
Minutes**

Broadway Baptist Church
4000 Brownsboro Road

Mayor

Caroline Westfall

Commissioners

David Westfall Charles Jobson Tammy Lloyd Jackie Gibbs

Others

Mark Strebel Finn Cato James Scott
Clerk & Treasurer Legal Counsel Ethics Administrator

Visitor	Address	Purpose
Muffy Sattich	4014 Elfin Avenue	Incoming Clerk

The regular monthly meeting was called to order at 7:00 PM.

Minutes

Minutes for the meeting held January 13, 2025, were reviewed.

A motion was made to approve by Commissioner Gibbs and seconded by Commissioner Lloyd. The motion carried unanimously by all present to approve the minutes with **no** adjustments.

Treasurer's Report

Treasurer Strebel presented the full report at the meeting.
A summary of the report is made available on the City's website.

A motion was made by Commissioner Westfall and seconded by Commissioner Jobson. The motion carried unanimously by all present to approve the Treasurer's Report.

Legal Counsel Report

Attorney Cato presented a repeal of the second amendment of ordinance number 12. This reverts the combined clerk and treasurer position back to two separate positions.

Old Business

1. Update on Street Entrance Electrical
 - Commissioner Westfall reported that the land has been trenched, conduit laid, and wire pulled. They are waiting on city inspection and then they will make connections.
 - The sprinkler system was affected during trenching. Waiting on the repair bill to fix the sprinkler system.
 - Getting a quote from a landscape company to determine cost to fix landscaping from trenches.
2. Street Parking
Tabled to a future meeting.
3. Snow Removal
Mayor Westfall presented a proposal from Schark Paving for City snow removal. The estimate is \$600 per hour. Schark already has a contract with the City of Brownsboro Village. The proposal is to address concerns raised at the January Commissioner meeting regarding the lack of snow removal in the City.

Commissioner Gibbs made a motion to enter into a snow removal contract with Shark Paving and Commissioner Westfall seconded the motion. The motion was approved carried unanimously by all present.

Permits & Plans

1. Tree Removal Approvals
None
2. Plan Approvals
None

New Business

1. Repeal Ordinance No. 12 Amendment 2
Attorney Cato completed the first reading of the ordinance.
2. New Clerk Swearing-In
Tabled to the March meeting
3. Light Posts
 - a. Light post on Elfin Avenue fixed.
 - b. Light post on Chenoweth reported.
 - c. Light post on Napanee reported. There is a short in the line and it will be replaced.

4. Community Events
Jefferson County Meeting (2/20/2025) Invitation shared.
5. Monthly Calendar
Treasurer Strebel put together a Druid Hills Calendar by month to help the Officials keep track of what is due when.
6. Officials Picture
We will schedule a date to have a picture of the Commission taken spring of '25.
7. Road work on Chenoweth Lane
A question was raised by the Commission regarding the work on Chenoweth Lane. The Mayor will look into the nature of the work and if it will impact the City.

Adjournment

The meeting adjourned at 7:35 PM.

Next Meeting

Monday March 10, 2025
Broadway Baptist Church
4000 Brownsboro Road